



2019 NHA Market Day Application for Restaurants



Fee: \$250 per 12' x 12' space

Mail application & check payable to "Newtown Historic Association" to:
Newtown Historic Association, ATTN: Market Day, P. O. Box 303, Newtown, PA 18940

Restaurants must prepare & sell ready-to-eat food & supply their own tents, furniture, cooking/heating/cooling equipment, signs & menus, paper products & condiments. NHA provides trash cans for patron use & dumpster for commercial use. Do not dump grease or food on ground. This is an outdoor event; no running water, facilities, electricity or internet available. All vehicles to be parked off-site. Restaurants must be able to present all applicable certifications, licenses & permits.

Business name: _____

Contact name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Preferred Daytime Phone: _____ This is: Business Main Mobile Home

E-Mail Address: _____

Website (optional): _____

Business Facebook page (optional): _____

Your Proposed Market Day food items & prices (NHA will ask for substitutions if we receive similar menus. No cold beverages can be sold or given away without advance consent by the Market Day committee; the NHA sells cold bottled water and sodas as a fundraiser.) _____

Special Requests: All special requests must be listed here if they are to be taken into consideration:

Logos / Photos: Please email us photos and/or a logo that we may use to publicize your participation in our event on our website & facebook page(s). Email to marketday@newtownhistoric.org.

I certify that I, and my representatives working at Market Day, agree to the NHA Market Day Vendor Terms & Conditions:

Printed Name: _____

Signature: _____ **Date:** _____

Notification of acceptance will be sent via email. If you do not have email, an acceptance letter will be mailed.

Questions? Contact Carrie Wetherby | marketday@newtownhistoric.org | Mobile: 215-847-1112



2019 NHA Market Day Vendor Terms & Conditions



NHA Market Day is Saturday, October 5, 2019, in Newtown Borough, Bucks County, PA, from **10:00 AM to 4:00 PM**. (No rain date.) This annual outdoor event celebrates the colonial tradition of farmers & crafters bringing their food, animals, and wares to town to sell to their neighbors & townspeople. It is our proud tradition to feature high-quality crafters, artisans & fine artists; colonial demonstrations; entertainment for all ages; and food from local restaurants. Estimated annual attendance at this free event is 3,000+ patrons. NHA Market Day is organized by a team of volunteers, and all proceeds support the Newtown Historic Association, a 501(c)(3) nonprofit association dedicated to the preservation of Newtown's historic heritage.

For more information, visit newtownhistoric.org/events/market-day/ and facebook.com/nhamarketday

Place: On the side streets of Historic Newtown Borough, Bucks County, Pennsylvania
Centre Avenue (State to Congress), Court Street (Washington to Mercer), Mercer Street (Court to State)
Streets will be closed to vehicular traffic & parked cars. All vehicles must be moved & parked off-site.

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| Times: | 7:00 AM – 8:30 AM | Vendors drive in & quickly unload vehicles |
| | 8:30 AM | All vehicles must be moved to off-site parking lot for the day |
| | 8:30 AM – 10:00 AM | Vendors unpack & set up their spaces |
| | 10:00 AM – 4:00 PM | Market Day Open to the public |
| | 4:00 PM – 5:00 PM | Vendors tear down & pack up and then go to retrieve their vehicles |
| | 5:00 PM | Streets reopen to <u>all</u> vehicular traffic |

****In the interest of safety & security, we ask all vendors to quickly unload and move their vehicles to the offsite parking location (a few blocks away) before unpacking & setting up their spaces. Vehicles should not be retrieved until after your booth is completely dismantled & packed up.****

All vendors must supply their own tables, chairs, tents, signs and booth set-up. Spaces are 12'x12'. No running water, electricity or internet is available. All vendors are placed on pavement; tents cannot be staked unless otherwise agreed by the Market Day Committee. NHA provides trash cans for patron use & dumpster for commercial use. Do not dump waste on ground. Vendors must handle their own financial transactions, including collecting & reporting PA state sales tax.

All items presented by crafters, demonstrators, restaurants & farmers must be handmade or home grown.

Liabilities: Vendor agrees to assume all liability and indemnifies the Newtown Historic Association from and against any and all claims, with loss of life, personal injury, property damage and/or theft, arising from or out of the installation, setup, operation and dismantling of exhibit.

Event Promotion: This event will be promoted by NHA via articles & advertisements in local magazines and newspapers; posters placed in local businesses; and on NHA's website & social media feeds. Digital photo & logos representing your business or activity would be appreciated to use in preparing our publicity.

Booth Assignments: Please list all special requirements on the application form. Final booth assignments will be emailed, with specific information for setup and parking lot locations. Booth assignments are carefully considered & rely on many factors, including separation among like-vendors, loyalty to the event, attempts to alter/increase foot traffic patterns, environmental conditions, etc.

Refunds: No refunds, except in the event your application is declined by the committee or not selected from the wait list. Fees are non-refundable if your booth is approved but later cancelled, either by yourself or event organizers.

Cancellation Policy: Our expectation is that this event will occur on the scheduled date & time. However, event organizers reserve the right to cancel this event due to high winds or other conditions that negatively affect the enjoyment of this event. Cancellations will be delivered to vendors via email no later than 6:00 am on day of event, and also posted in NHA's social media feeds.

Questions: Contact Carrie Wetherby, NHA Market Day Chair | marketday@newtownhistoric.org | Home: 215-497-8343